



BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

Members of Corporate Services Policy and Challenge Group.

Bedford Borough Councillors: M Headley

Central Bedfordshire Councillors: F Chapman, P Downing, P Duckett and D McVicar

Luton Borough Councillors: R Saleem

A meeting of **Corporate Services Policy and Challenge Group** will be held at **Community Meeting Room - BFRS HQ** on **Thursday, 21 June 2018** starting at **10.00 am**.

Nicky Upton
Democratic and Regulatory and Services Supervisor

AGENDA

Item	Subject	Lead	Purpose of Discussion
1.	Apologies		
2.	Election of Vice Chair	Chair	

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3.	Declarations of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below).
4.	Communications	Chair	Including minutes of recent ICT Board meetings (Pages 5 - 8)
5.	Minutes	Chair	To confirm the minutes of the meeting held on 29 November 2017 and the notes of the informal meeting on 12 March 2018 (Pages 9 - 22)
6.	Review of Terms of Reference	Chair	To consider a report (Pages 23 - 28)
7.	Corporate Services Performance 2017/18 Quarter 4 and programmes to date	ACO	To consider a report (Pages 29 - 46)
8.	New Internal Audit Report Completed to date	ACO	To consider a report (Pages 47 - 88)
9.	Audit and Governance Action Plan Monitoring Report	ACO	To consider a report (Pages 89 - 100)
10.	Treasury Management Annual Report 2017/18	HFT	To consider a report (Pages 101 - 108)
11.	Asset Management Plans - ICT and Fleet	HICT (ICT), HSS (Fleet)	To consider a report (Pages 109 - 200)
12.	Update on GDPR	BCN	To consider a report (Pages 201 - 204)
13.	Review of the Information, Communications and Technology Shared Service	HICT	To consider a report (Pages 205 - 214)
14.	Corporate Risk Register	HSDA	To consider a report (Pages 215 - 220)
15.	Review of Work Programme 2018/19	Chair	To consider a report (Pages 221 - 226)

Item

Subject

Lead

Purpose of Discussion

Next Meeting

10.00 am on 13 September 2018 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR

DECLARATIONS OF INTEREST

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.